



PLANNING DEPARTMENT  
6101 SE Johnson Creek Blvd  
Milwaukie OR 97206

PHONE: 503-786-7630  
FAX: 503-774-8236  
E-MAIL: [planning@milwaukieoregon.gov](mailto:planning@milwaukieoregon.gov)

# 2015 Planning Commission Hearing Schedule

## About the Deadlines

- Applications can be submitted at any time.
- The City must deem an application complete on or before the **COMPLETE APPLICATION DEADLINE** in order for the application to be eligible for the **FIRST POTENTIAL HEARING DATE**.<sup>2</sup>
- Since applications are rarely complete upon first submission, the City recommends application submission 2 weeks in advance of the **COMPLETE APPLICATION DEADLINE** to allow time for you to make the application complete.<sup>3</sup>
- New information submitted after the **NEW INFORMATION DEADLINE** could cause your hearing date be continued.

## About the Scheduling Process

- Complete applications are scheduled for hearing in the order in which they are deemed complete.
- There is no guarantee of any particular hearing date.<sup>4</sup> However, City staff can provide you with up-to-date hearing date availability and scheduling information upon request.
- There are things over which neither you nor the City has control that may prevent your application from being heard on a specific date.  
(For example, the hearing schedule may already be full or a previous hearing may need to be continued to the next available hearing date.)
- The City reserves the right to schedule City business items on the Planning Commission agenda as needed and to cancel any scheduled Planning Commission meeting.
- Some applications require a hearing before the Planning Commission and City Council. Check with staff for City Council hearing schedule information.
- Hearing schedule is subject to change.<sup>5</sup>

2015 Planning Commission Hearing Schedule		
Complete Application Deadline <sup>1</sup>	New Information Deadline	First Potential Hearing Date
Nov 26, 2014	Dec 15, 2014	Jan 13
Dec 12, 2014	Dec 29, 2014	Jan 27
Dec 26, 2014	Jan 12	Feb 10
Jan 09	Jan 26	Feb 24
Jan 23	Feb 09	Mar 10
Feb 06	Feb 23	Mar 24
Feb 27	Mar 16	Apr 14
Mar 13	Mar 30	Apr 28
Mar 27	Apr 13	May 12
Apr 10	Apr 27	May 26
Apr 24	May 11	Jun 09
May 08	May 22	Jun 23
May 29	Jun 15	Jul 14
Jun 12	Jun 29	Jul 28
Jun 26	Jul 13	Aug 11
Jul 10	Jul 27	Aug 25
Jul 24	Aug 10	Sep 08
Aug 07	Aug 24	Sep 22
Aug 28	Sep 14	Oct 13
Sep 11	Sep 28	Oct 27
Sep 25	Oct 12	Nov 10
Oct 09	Oct 26	Nov 24
Oct 23	Nov 09	Dec 08
No Meeting December 22, 2015		
Nov 25	Dec 14	Jan 12, 2016
Dec 11	Dec 28	Jan 26, 2016

<sup>1</sup> City staff needs a minimum of 46 days to prepare an application for hearing.

<sup>2</sup> Items needed for application completeness vary by application type and project complexity. If a preapplication conference is required for an application and/or for a related traffic impact study, the City will not accept the application until the required conferences are held.

<sup>3</sup> Under Oregon law, the City has 30 days to review an application for completeness. The City's goal is to review an application for completeness within 10 working days of submission.

<sup>4</sup> As required by Oregon law, the City will issue a decision within 120 days of the deemed complete date, unless you grant a waiver.

<sup>5</sup> For most current info, see Planning Commission page: <http://www.milwaukieoregon.gov/planning/planning-commission-2>